

Present Attendees		Apologies	Also Distributed To:
Malcolm Armstrong (MA) Chair Jane Kracke (JK) Kimiyo Rickett (KR) Jude Taylor (JT) Hazell Thorogood (HT)	SASSOT Chair Chief Operating Officer, SASSOT Senior Independent Director Director, SASSOT Office Manager		Board

Meeting Minutes

No.	Item Topic
1.	Apologies: No Apologies for this meeting. ACTION 1: The GAG membership needs to be agreed at the next Board meeting.
2.	Declarations of Interest – None
3	Minutes of Last Meeting & Matters Arising The minutes were agreed as an accurate record.
4	Tier Three Compliance (Enclosure 2) <ul style="list-style-type: none"> - The timescales have been amended to show compliance from 1st September 2020. This has also been sent to Katie Higson at Sport England.
5	Transfer of the Trade Union Recognition Agreement <ul style="list-style-type: none"> - An options email was sent, regarding if we should take the decision to transfer. - Decision 1: The group decided to consult the Board for a final decision on the TURA recommendation.
6	Response to Covid-19 (Enclosure 3) <ul style="list-style-type: none"> - The group discussed the SASSOT Offer and the level of support SASSOT can extend, particularly around funding applications. - We need to understand the larger message around NGB's and who is currently still in post / who is furloughed. ACTION 2 CG to review this.
7	Board Meeting agenda and format <ul style="list-style-type: none"> - The group discussed the Board Agenda. - ACTION 3: JT to share key questions with the Board 48 hours before the meeting, to request views on SASSOT's short term and medium goals in the current climate. - The group discussed that the Board on this occasion could be more of a brainstorming session on the current situation.
8	Future meeting dates <ul style="list-style-type: none"> - Tuesday 30th June 2020, 12pm, Stafford Borough Council TBC - Tuesday 6th October 2020, 12pm, Stafford Borough Council TBC

Actions		Owner	Date
1	GAG membership to be reviewed at Board.	MA	21.04.20
2	We need to understand the larger view around NGB's and who is currently still in post / who is furloughed. CG to review this.	CG	21.04.20
3	JT to share key questions with the Board 48 hours before the meeting, to request views on SASSOT's short term and medium goals.	JT	21.04.20

Number	Decision
1	The group decided to consult the Board for a final decision on the recommendation on the TURA.

Prepared By	Date	Checked By	File Code
Hazell Thorogood	07.04.20	Malcolm Armstrong	Governance Group Minutes 07.04.20