

Present Attendees		Apologies	Also Distributed To:
Malcolm Armstrong (MA)	Chair	Kimiyo Rickett (KR)	Board
Jane Kracke (JK)	Chief Operating Officer		
Carly Jones (CJ)	Chief Executive		
Jonathan Topham (JT)	Board Member	Pauline Walsh (PW)	
Hazell Thorogood (HT)	Office Manager		

Meeting Minutes

No.	Item Topic
1	Apologies: as above
2	Declarations of Interest JK, CJ and HT as staff members.
3	Minutes The minutes of the last meeting were confirmed as accurate.
4	Tier Three Compliance - The action plan has been updated, JK will update on the progress at the next meeting.
5	Chair Recruitment <ul style="list-style-type: none"> - MA is currently remaining as Chair until the October meeting. - We can apply for 10k from Sport England toward the cost of Chair recruitment (targeted advertising via a consultant/headhunting). - It has been confirmed we may be able to offer an honorarium for a Chair but we would need to change our constitution or apply to the charity commission for special dispensation. <p>Decision 1: The group decided that a full discussion regarding Chair recruitment will be held at the next Board meeting.</p>
6	Charity Objects GAG discussed whether the current Charity Objects are sufficiently broad, or whether to propose an amendment to the Board regarding expanding or adding to the objects, a term that would allow us to focus on projects that are not purely physical activity related (more related to wellbeing for example). Decision 2: GAG will send a proposal within the normal GAG report to Board regarding amending the objects. Action 1: JK to investigate the tax implications of a potential change to the charity objects.
7	External Evaluation follow up The evaluation follow up will be discussed at the Board meeting. To be executed over a 2-3 year period.
8	Complaints Policy JK has drafted a complaints policy. Action 2: JK to expand on the formal complaint text section regarding trying to resolve informally. Going forward we will include any complaint numbers in the Chair's report to the Board.
9	Board Meeting agenda and format The group agreed the Board agenda format.
10	Staff Satisfaction Survey & Partner Satisfaction Survey - The group discussed the results of the staff and partners surveys and agreed they would be

	included on the Board agenda.		
11	Dates for 2022 Governance and Appointments Group	Tuesday 11th October	12noon

Actions		Owner	Date
Action 1	JK to investigate the tax implications of a potential change to the charity objects.	JK	11.10.22
Action 2	JK to expand on the formal complaint text section in the complaints policy regarding trying to resolve informally.	JK	11.10.22

Decision
Decision 1: The group decided that a full discussion regarding Chair recruitment will be held at the next Board meeting.
Decision 2: GAG will send a proposal within the normal GAG report to Board regarding amending the objects.

Prepared By	Date	Checked By	File Code
Hazell Thorogood	12.07.22	Malcolm Armstrong	Governance Appointments Group Minutes 12.07.22