

# TOGETHER ACTIVE

**Together Active  
Equality Diversity and Inclusion Group Meeting  
27<sup>th</sup> September 2022  
Hybrid Meeting  
Meeting Minutes**

Present Attendees		Apologies	Also Distributed To:
Malcolm Armstrong (MA)	Chair	Toyin Higgs Sarah Getley John McRobie	
Jackie Brennan (JB)	TA Team Member		
Carly Jones (CJ)	TA Team Member		
Hazell Thorogood (HT)	TA Team Member		
Charlotte Smith (CS)	TA Team Member		
Abi Dean (AD)	Trustee		

No	Item Topic
1.	<b>Apologies &amp; Introductions</b> As above
2	<b>Actions from last meeting <i>Enc. 1</i></b> Actions complete.
3.	<p><b>Chair of the EDI group</b> TH has resigned as Chair of the EDI sub-group as she is stepping down from the Together Active Board.</p> <p>The group decided to wait until there is a new TA Board Chair in place before selecting an EDI Chair.</p> <p><b>Action 1:</b> JB to provide some notes to MA around what is needed regarding what is involved from a Chair of the EDI group.</p> <p>The group recognises Toyin's commitment and time spent chairing the EDI group, and pass on their grateful thanks for her support.</p>
4.	<p><b>Update on the ED&amp;I Advisory Group</b> The group discussed that our work on EDI hasn't progressed as much as originally planned, however we are still committed to this agenda. It was agreed to pause activity for the moment to re-plan and refocus what the remit of the group is.</p> <p><b>Action 2:</b> JB to consult with AD regarding mapping of existing stakeholders / existing advisory groups.</p>
5.	<p><b>EDI Framework and RECA Delivery Plan Draft <i>Enc 2 and 3</i></b></p> <p>The group discussed the framework and RECA delivery plan and agreed whilst systems, policies and governance should be detailed and well thought through, the cultural aspect is key to ensuring this is developed on a day to day basis.</p>

	<p>CJ commented once we have clarified the current position with our strategic objectives, the next step will be to look at our key documents such as the EDI plan, safeguarding policies etc., to integrate and map to our strategy.</p> <p>The team will work through the detail of the plan to attribute owners to actions.</p> <p><b>Action 3:</b> JB to provide a report on the team updates on the RECA plan.</p>
6	A.O.B
7	<p><b>Dates of Next Meetings</b></p> <ul style="list-style-type: none"> <li>▪ Tuesday 13th December 2022, 12 – 1.30 pm <b>cancelled</b></li> <li>▪ Tuesday 10<sup>th</sup> January 2023, 10.30 – 12.00 pm</li> <li>▪ Tuesday 18<sup>th</sup> April 2023, 10.30 – 12.00 pm</li> <li>▪ Tuesday 11<sup>th</sup> July 2023, 10.30 – 12.00 pm</li> <li>▪ Tuesday 10<sup>th</sup> October 2023, 10.30 – 12.00 pm</li> </ul>

Item	Actions	Owner	Date
1	JB to provide some notes to MA around what is needed regarding what is involved in being the Chair of the EDI group.	JB	
2	JB to consult with AD regarding mapping of existing stakeholders / existing advisory groups.	JB/AD	
3	JB to provide a report on the team updates on the RECA plan.	JB	

Prepared By:	Date	Signed off by	File Code
Hazell Thorogood	27.09.22	Malcolm Armstrong	EDI Minutes 27.09.22