

Invitation to Tender: School Games county programme

1. Summary

Together Active is seeking to contract a provider to support the development and delivery of School Games across Staffordshire and Stoke on Trent. The provider will innovate to deliver a county School Games offer informed by insight, youth consultation and co-production engagement, the [School Games Roadmap 2023-24](#) and collaboration with School Games Organisers (SGOs). Targeted work will be the focus of this investment to build fairer, more inclusive, and accessible physical activity opportunities for children and young people in Staffordshire and Stoke on Trent. The creation of opportunities for young people to take on leadership and volunteering roles with the aspiration that opportunities will engage new and different young leaders.

The successful provider will work constructively with schools and School Games Organisers to deliver a series of events that will form the Together Active School Games County wide offer.

2. About Together Active

Together Active is part of a national network of forty-three [Active Partnerships](#). Previously a county sports partnership hosted by the local authority, Together Active became an independently registered charity in January 2020. We are primarily funded by Sport England and are a key partner in delivering the [Uniting the Movement Strategy](#).

As the Active Partnership for Staffordshire and Stoke on Trent, our reach extends beyond the local level. While we are deeply rooted in our community, we are also part of a national network of organisations that share our passion for creating more accessible routes into physical activity.

We work closely with individuals and organisations who are best positioned and skilled to provide the necessary support and access opportunities to our communities. By forging strong partnerships, we leverage collective expertise and resources.

At Together Active, we are committed to making a lasting impact. We believe that by integrating physical activity into the very fabric of our communities, they can be more powerful, inclusive and healthy.

3. Our Vision

Our vision is to design out inactivity in Staffordshire and Stoke on Trent.

4. Our Mission

We are a charity dedicated to a powerful mission: designing out inactivity. Our goal is to make being active an integral part of systems, processes, and interventions that support the most at-risk individuals in our communities. We firmly believe that physical activity has the power to transform lives, create opportunities, and reduce inequalities.

To achieve our mission, we focus on three key strategic objectives to contribute to powerful communities, enhance health and wellbeing, and increase social inclusion.

5. Our Values

Engaged, Effective, Collaborative, Focused, Inclusive, Relentless

6. Background and Context

Chief Medical Officer guidelines recommend that children and young people aged 5-18 years should be engaging in at least 60 minutes of physical activity a day, whether it is at school or at

home. The recommendation is for 30 minutes at school and 30 minutes at home. As part of the School Sport and Activity Action Plan schools have been identified as playing a critical role in making this happen.

Together Active is a key partner in the Youth Sport Trust / Sport England School Games programme. We work with the local network of School Games Organisers to deliver a county-level programme of activities to engage children and young people in physical activity and sport. School Games enhances and strengthens the 60 active minutes offer. The successful provider will be expected to work closely with the School Games Organiser network and contribute to the delivery of the School Games Outcomes. (appendix 1)

7. Vision

The School Games in Staffordshire and Stoke-on-Trent will be inclusive and will positively impact on the well-being of young people

8. Outcomes

- events create positive experiences more focused on fun, personal improvements and goals based on the motivation, competence and confidence of the young people that need our support the most.
- participation increases from schools from the most underserved communities
- the principle of 'by young people, for young people' is embedded and enhanced
- School Games events are delivered in an environmentally sustainable way

9. Target schools

- with high levels of SEND, FSM or Pupil Premium (Primary)
- who seldom participate in School Games activities
- in areas of low participation according to Active Lives Children and Young People (ALCYP) data

10. Target young people

- who do less than an average of 30 minutes a day in or out of schools
- with SEND
- Girls

11. The provider will

- Engage schools from all SGO areas
- Measure the impact using quantitative and qualitative data
- Work with the SGO network to ensure the activities have a clear development pathway into the events and to consider and encourage high quality and accessible exit routes for young people
- Make recommendations on continuation pathways for young people in and out of school after the events.
- Deliver an environmentally sustainable School Games and minimising the use of plastic
- Work with Together Active to seek sponsorship

12. Outputs

- A series of inclusive and accessible events in school term time
- Reports and data for completion of School Games Dashboard
- Set of recommendations to further develop an inclusive county School Games offer
- Report on carbon footprint

13. Funding

The maximum total value of this contract is £20,000. Providers will be expected to provide a full breakdown of costs including any added value elements.

14. Provider Response Requirements

Providers are invited to choose the most appropriate way to present their response. Responses should be no longer six sides of A4 in no smaller than 11pt font. Please provide the names of two references that can comment on delivery of similar work. Personal references cannot be accepted.

Your quotation response should include the following:

- Mobilisation and implementation plan
- Track record and experience to include experience/skills in undertaking similar work within the last three years and preferably demonstrable experience of working across the Stoke and Staffordshire geographical area.
- A detailed and timed work programme including milestone dates for achieving the various elements – providers are able to determine how their time will be spent the most appropriate way this programme should be delivered.
- Details of key personnel including knowledge and experience of the sector
- Contingency plan should a member of key personnel become unavailable
- Overview of how you will ensure that the needs of the most marginalised and excluded will be addressed with specific reference to SEND, financial disadvantage and cultural diversity
- Demonstrable understanding of current safeguarding approaches particularly within an education setting
- Full expenditure budget, and an indicative number of hours against each element of the proposal
- Added value e.g. use of volunteers, in kind support, access to new networks and partnerships
- Social value e.g. local employment opportunities, living wage employer, commitment to local community where you are based
- An up to date copy of your Health and Safety and Safeguarding Children and Young People Policies
- Confirmation of public liability insurance cover to the value of £5million
- Confirmation of professional indemnity insurance cover to the value of at least £1million

15. Timescales

Contract award – End of October 2023

Mobilisation period – November 2023-January 2024

Implementation/delivery – February- July 2024

Evaluation – July-August 2024

This is an initial one year contract but with the intention to renew for a further 2 years on satisfactory completion of year one and subject to the outcome of the DCMS School Games review.

16. General Requirements

Six weekly contract review meetings virtual and face to face

Attendance at half-termly SGO meetings

Monthly monitoring return

17. Submission

Tender responses should be submitted by email where possible. Please contact us if you have any accessibility requirements and we will do our best to meet these.

Please email your tender response to hello@togetheractive.org with the subject line: Quotation Response – School Games county programme

Please do not send questions to the above email address.

If you have any queries or would like an informal discussion, contact Jackie Brennan, Head of Development

jackiebrennan@togetheractive.org / 07736 958699

Providers may be invited to attend a clarification interview in person or online.

18. Deadline for submission

5pm Monday 16th October 2023

Clarification interviews Monday 23rd October 2023

19. Scoring Criteria

Criteria	Weighting
Knowledge and Skills Knowledge and understanding of the specific issues affecting students and young people in Staffordshire and Stoke on Trent in relation to physical activity. Understanding of School Games. Knowledge and skills of the key target groups Understanding of educational settings	20%
Behaviour and influence Alignment to organisational values Commitment to inclusive practices Ability to design a programmes of activities across a wide geographical area Ability to engage the key target groups	20%
Monitoring, Evaluation and Learning Ability to develop clear, simple and effective monitoring Evidence of continual learning Demonstrable experience of building a monitoring evaluation and learning approach for a short term project	20%
Demonstrable understanding of safeguarding particularly within an education setting Demonstrable experience of working with children and young people in the delivery of positive activities	15%
Value for money	15%
Costs	10%

APPENDIX 1

School Games Outcomes

The five School Games outcomes ensure that there is a clear direction and a collective ask to the School Games network to work towards the same priorities for young people in year 3 to 13 across all educational settings.

1. To maintain and grow school engagement in the School Games and their delivery of 60 Active Minutes.
2. To create positive experiences by ensuring that physical activity and competition provision is designed to reflect the motivation, competence and confidence of young people and has clear intent.
3. To have a clear focus on secondary schools and transition points (e.g. Yr.3 and Yr.6/7).
4. To create positive experiences that support the character development of targeted young people.
5. To advocate to key stakeholders how the School Games makes a meaningful difference to the lives children and young people, including supporting schools to engage and educate parents.